# **University of Sunderland**

Role profile

### **Job title:**

Pro Vice-Chancellor (Faculty of Business and Technology)

### **Grade:**

### Pro Vice-Chancellor

### **Location:**

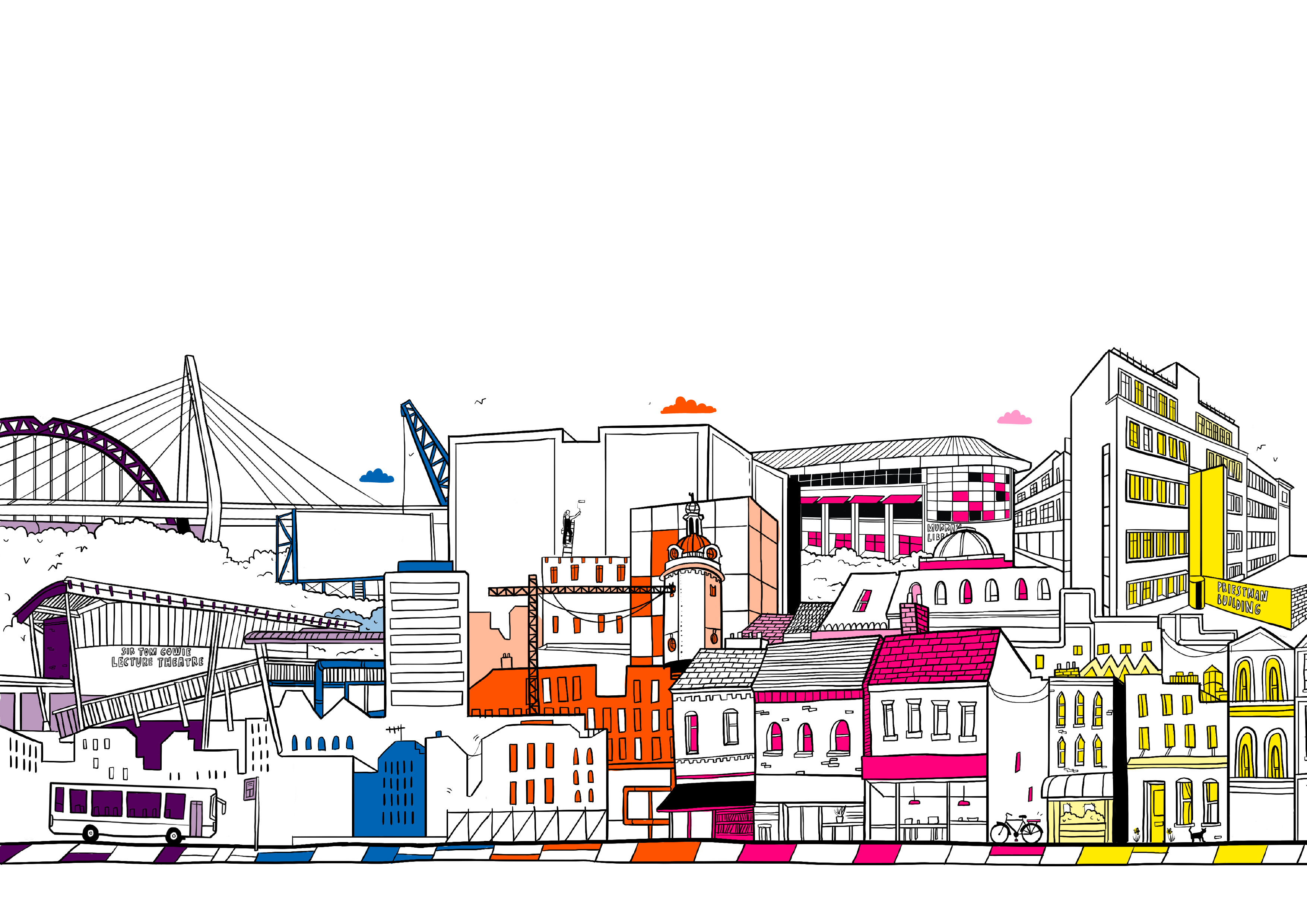
Sunderland Campuses

### **Reports to:**

Deputy Vice-Chancellor (Education)

### **Working hours:**

37 hours per week (for nominal purposes



**The role:**

To support the Vice-Chancellor and Chief Executive, and University Executive with the leadership, oversight and management of the University. To be responsible for the leadership of the Faculty of Business and Technology across all aspects of the Faculty’s portfolio of provision (including transnational education, UK partnerships, online provision, degree apprenticeships and short courses) to ensure success in line with the University’s Strategic Plan and Supporting Plans to deliver growth and meet key performance indicators. To effectively lead and be responsible and accountable for degree apprenticeships and skills across the University to deliver an excellent student experience, excellent student outcomes and ensure high quality provision. As part of the Deputy Vice-Chancellor (Education)’s senior team, contribute to ensuring an innovative, inclusive, inspiring and collaborative approach in all it does.

### **The responsibilities**:

* To act as an ambassador for the University, raising its profile regionally, nationally and internationally.
* To be responsible for the academic portfolio in the Faculty, including the development, delivery and quality of provision.
* To maintain excellent working relationships within the University and beyond, promoting equality, diversity and inclusion in working and educational practice, and acting as a role model for the University’s values.
* To lead, enable and manage senior leadership teams to drive performance through role modelling the culture framework and people management practices.
* To be accountable for students’ excellent academic experience and outcomes, ensuring that the Faculty’s provision is above the minimum thresholds for the B3 indicators set by the Office for Students and makes a positive contribution to the University’s submissions to external quality assessments, including the Teaching Excellence Framework.
* To be accountable for achieving home and international recruitment targets, working with the Deputy Vice-Chancellor (Commercial), the Home Recruitment team and the International Office.
* To provide strategic leadership of research and knowledge exchange activity in the Faculty, working with the Pro Vice-Chancellor (Research and Global Engagement) to ensure the Faculty’s positive contribution to the Research Excellence Framework and the Knowledge Exchange Framework.
* To ensure the academic staff in the Faculty are supported and developed to deliver excellent outcomes.
* To deliver the expected contributions of the Faculty to the University’s strategic plan and its supporting plans.
* To ensure, and be accountable for, compliance and high performance for the Faculty in relation to all quality and regulatory frameworks, including those set by professional, statutory, and regulatory bodies (PSRBs).
* To lead the Faculty’s engagement with, and response to, the National Student Survey and other surveys, working with other colleagues as appropriate.
* To Chair the Faculty Senior Leadership Committee and the Faculty Education Committee, plus other University Committees and steering groups as required.
* To effectively and efficiently manage, and be accountable for, the Faculty’s budget to ensure financial sustainability and delivery within the agreed resource envelope.
* To promote and represent the Faculty and its academic areas regionally, nationally and internationally, as appropriate.
* To advise the Deputy Vice-Chancellor (Education) generally on matters pertaining to the Faculty and its academic areas.
* To provide strategic leadership and be accountable for degree apprenticeship and skills provision across the University to deliver growth and high quality.
* To be a member of the Deputy Vice-Chancellor (Education)’s senior team and perform other relevant duties as directed by the Deputy Vice-Chancellor (Education).
* To work collaboratively with colleagues across the University to support the Deputy Vice-Chancellor (Education) in effective delivery of key aspects of the Student Success Plan and the Access and Participation Plan and support the preparation of submissions for external quality and regulatory assessments.
* To influence policy and practice at regional and national level and, as appropriate, shape the views of national policy makers and media 'influencers’.
* To officiate at graduation ceremonies as directed by the Vice-Chancellor and Chief Executive
* To advise the University Executive on the current and future policy environment within the portfolio area.
* To represent the University on professional and representative bodies, to ensure the University’s interests are widely understood.
* To undertake any other reasonable duties as required by the University Executive.

**Special circumstances:**

National and international travel may be required.

### **The benefits:**

At The University of Sunderland, we are committed to creating a work environment where you can truly thrive. We recognise that our success is built on the dedication and talent of our people, which is why we have developed a benefits package designed to support you in every aspect of your life.

From generous annual leave and enhanced pay for important life events like maternity, paternity, or adoption, to flexible work options that help you balance life’s demands, we’ve got you covered. Our benefits also include access to our award-winning staff support networks, confidential employee assistance, discounts on major retail brands, leisure activities, travel to work, and more.

At Sunderland, we’re not just offering a job, we’re offering a place where you can grow, connect, and feel truly valued.

# **Essential and Desirable Criteria**

### Your qualifications include:

* Relevant Postgraduate {or higher) qualification or equivalent professional qualification.
* Higher education teaching qualification/membership of the Higher Education Academy (desirable)

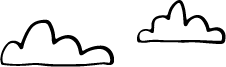
### Your experience includes:

* Substantial record of senior level leadership in a large and complex organisation, preferably a university.
* Significant experience and high personal academic or professional standing, as relevant to the portfolio area of responsibility.
* A proven track record of, and demonstrable commitment to, delivering an excellent and impactful student focused experience.
* Demonstrable evidence of commitment to innovation and excellence in learning and teaching.
* Proven experience in strategic resource and budget management, team leadership and people development.
* Leading strategic change projects or initiatives through to successful completion.
* Demonstrable success of building relationships and partnerships with key influencers in government, industry, academic or professional bodies and stakeholders.
* Experience in the design, delivery and/or management of degree apprenticeship provision.
* Experience in the development, delivery and/or management of transnational and online education (desirable)

**What we’re looking for**

Your expertise includes:

* Strategic appreciation of the higher education (HE) environment and an understanding of the key factors, current trends and issues facing the HE sector.
* Excellent knowledge and understanding of the higher education environment, nationally and internationally, and the major influences on institutional success.
* An understanding of university academic governance structures and processes.
* Strong leadership and management skills, including a commitment to high performance and continuous improvement, alongside the ability to work collaboratively with others to achieve results.
* Displays self-confidence, demonstrating a 'can do' approach.
* Demonstrates openness, integrity and honesty.



**Culture Framework:**

Our Culture Framework presents the way we do things at the University of Sunderland. It is a living document of our culture. It supports how we apply ourselves at work and it helps with our approach to making decisions and working with each other.

It is woven into all our people policies and procedures, supporting how colleagues are managed, recognised, and developed. Our values are our shared principles as an institution. We undertake actions to make them come to life. If you decide that a career with us is perfect for you, then these principles will lead and motivate your work every single day.

A purple planet in the dark

AI-generated content may be incorrect.

**INCLUSIVE**

We celebrate our diverse culture where everyone's contribution is welcomed and valued.

What leaders do:

RESPECTFUL - Create team environments where it feels safe to ask questions, share views, & challenge non-inclusive situations.

AUTHENTIC - Are consistent & transparent with how colleagues are led & motivated.

DIVERSITY CHAMPIONS - Ensure a diverse range of people are involved with making decisions or generating ideas.

A group of hands with stars and a stick

AI-generated content may be incorrect.

**INSPIRING**

We will provide an inspiring, enterprising, and empowering experience for our students and staff.

What leaders do:

ENTHUSIASTIC - Bring clarity on the vision/purpose of the University & translate that message so teams understand their contribution.

ENCOURAGING - Trust & empower others to grow, giving praise and constructive feedback.

LIFE-LONG LEARNERS - Support others to develop, working with them to seek opportunities to learn.

A drawing of a light bulb and a ball

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**INNOVATIVE**

We value people for their creativity and update our knowledge and practice to enhance the student experience and improve our institutional performance.

What leaders do:

CREATIVE - Challenge the status quo & encourage others to do the same.

CURIOUS - Create a safe environment where teams can share new ideas.

SOLUTIONS FINDERS - Enable others to make improvements.

A pink cup and a pink cup on a black background

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**COLLABORATIVE**

We work together as a community with our partners and build lasting relationships to achieve our shared ambition.

What leaders do:

ACCOUNTABLE - Explain the why behind decisions & own the outcome.

COMMITTED - Make regular contact with their team to share information & listen & include others in decision-making & tasks.

RELATIONSHIP BUILDERS - Make space for real collaboration to happen, within or outside the University, bringing the right people together

A yellow medal on a stack of blocks

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**EXCELLENT**

We strive for EXCELLENCE in all that we do in teaching, learning, research and knowledge exchange, as well as in the services we provide to students and to each other.

To enable us to be excellent, we seek to act in ways that are INCLUSIVE, INSPIRING, INNOVATIVE & COLLABORATIVE.